# Managing Cases in Infection Prevention and Control (IPC)

In Infection Prevention and Control (IPC), you can create, view, and update infection cases.

## Steps

## To create a case

- 1. Do one of the following:
  - Clinical > Infection Control.
  - Multi-facility: Management Console > Dashboards > Infection Control.

## 2. Click CREATE CASE.

3. Complete the fields as required.

# Note

The Infection fields are based on Centers for Disease Control and Prevention (CDC) guidelines.

## 4. Click SAVE.

# To update a case

- 1. Clinical > Infection Control > Case List.
- 2. Click a case row to open the Quick view.

- 3. Edit the Status or click the **pencil icon** to edit a section.
- 4. Complete the fields as required.

Note

Comments are not part of the legal record.

5. Click SAVE.

## Options

Below is a list of the options available to you.

- Status Select option.
  - Suspected Infection is not confirmed.
  - Confirmed (P) Confirmed by the provider.
  - Confirmed (D) Confirmed by diagnostics.
  - Closed After selecting Closed, select the reason. For example, Resolved, Discharged, or Deceased.

## Note

If you close a case, it can no longer be edited.

- Additional information Click the arrow to expand and view diagnosis and treatment information and Centers for Disease Control and Prevention (CDC) guidelines.
- Case details Click the arrow to expand and view audit details.

Overall, how easy was it to find the information you needed today?

Extremely Hard	Somewhat Hard	Neither Hard or	Somewhat Easy	Extremely Easy
1	2	Easy	4	5
		3		

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